附件2

 年婚丧喜庆事宜报备情况汇总表

单位（盖章）：

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 序号 | 姓名 | 单位及职务 | 操办事由 | 操办时间 | 操办地点 | 宴请对象范围 | 宴请规格（桌数、每桌价格） | 是否报备 | 备注 |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |

填报时间： 填报人：